

# Attendance Record Summary Sheet

Meet at \_\_\_\_\_

Date \_\_\_\_\_

Stewards \_\_\_\_\_

## Income

Sheet Number	Cash & Cheques	Card Payments	Bank Transfers	<i>Total</i>
1				
2				
3				
<b>Subtotal</b>				
Visitors				
Raffle				
Donations				
<b>Total</b>				

## Expenses paid in cash

Catering	
Other	
<b>Total Expenses</b>	

Please enclose all bills and Receipts

Summary	Cash & Cheques	Card Payments	Bank Transfers	Total
Total Income				
Less Expenses				
<b>Total to be Banked</b>				